



# ICAC Undercover Chat Investigations Training Program

**Location**  
**Date**

Time	Agenda Item
<b>Monday</b>	<b>Day 1</b>
8:00 am – 8:30 am	<b>Welcome &amp; Overview</b>
8:30 am – 10:00 am	<p><b>Introduction to Undercover Operations</b></p> <p>During this module students will be provided with proven techniques to establish an Online Undercover Identity and learn the Internet Crimes Against Children (ICAC) Task Force Undercover Chat Guidelines on how to chat and the types of Identities available to them. Participants will also learn how to create exit opportunities, avoiding entrapment issues and the use of undercover telephone communications. They will also be given an Undercover Identity Work Sheet. In addition, they will be made aware of the various chat environments such as AIM and Yahoo. The participants will also be reminded of the importance of identifying actual child victims in their investigations. Actual case examples will be utilized throughout the presentation to illustrate the learning objectives.</p>
10:00 am – 12:00 noon	<p><b>Legal Issues: Winning in Court</b></p> <p>Participants will be provided with a comprehensive overview of search and seizure issues, entrapment and the legal exposure attendant with the investigation and prosecution of computer facilitated sexual exploitation of children. Participants will be instructed on the most recent court rulings in online investigative cases and what the legal analysis means for the investigation protocol for law enforcement.</p>
12:00 noon – 1:00 pm	<b>Lunch (on own)</b>
1:00 pm – 4:00 pm	<p><b>Officer &amp; Public Safety (Operation &amp; Takedown Planning)</b></p> <p>During this module students will receive the information needed to establish protocols for safe and successful arrest involving the OnLine predator, Knock and Talks and executing Search Warrants. Information on site selection, decoy use, evidence, briefings and operational safety will be discussed. Actual case examples will be utilized throughout to illustrate the learning objectives in addition to actual class participation</p>
4:00 pm – 5:00 pm	<p><b>How to Set Up Your System</b></p> <p>During this module students will discuss how to set up their undercover system beginning with the purchase of the computer. Specs for desktop and laptop systems will be provided. The advantages or disadvantages of multiple user systems and choosing the right internet service will also be discussed.</p>

Time	Agenda Item
<b>Tuesday Day 2</b>	
8:00 am – 11:00 noon	<p><b>Software Configuration</b>            During this module students will be introduced to Camtasia and the settings used to capture digital evidence during undercover operations. Students will implement the current deconfliction tools for screen names, Internet Protocols Address, and undercover screen names. Students will also be introduced to the case presenter file structure and changes needed to create a user, customize the default folder and the storage of Camtasia captures.</p>
11:00 am to 12:00 noon	<p><b>Identity versus Presence</b>            During this module students will be shown how to utilize various software utilities to effectively gather digital evidence and preserve it in the best format. Some utilities serve a dual purpose by providing a way for the students to ensure that their undercover identity is not compromised.</p>
12:00 pm to 1:00 pm	<p><b>Lunch (on own)</b></p>
1:00 pm to 2:00 pm	<p><b>Identity versus Presence Cont'd</b></p>
2:00 pm to 4:30 pm	<p><b>Yahoo! Messenger</b>            During this module students will be introduced to Yahoo! Messenger. Students will be guided through the proper procedure to configure the program in order for the students to be able to locate child predators online, become involved in an online undercover conversation with online predators, and then be able to properly save and preserve the evidence collected for successful prosecution. Students will also use the current deconfliction tool in order to continue to build on their skills in using the program and building a complete case.</p>
4:30 pm to 5:00 pm	<p><b>Preserving Evidence</b>            During this module students will learn how to preserve the evidence collected during online sessions and populate the appropriate folders within the current standard referral utility.</p>

<b>Wednesday Day 3</b>	
------------------------	--

8:00 am – 9:00 am	<p><b>Review</b>            During this module students will have the opportunity to discuss or gain further details on software, hardware and online procedures previously presented.</p>
9:00 am – 12:00 noon	<p><b>America Online Instant Messenger (AIM)</b>            During this module student will be introduced to AIM. Students will learn the similarities and differences between Yahoo! Messenger and AIM, and will create an undercover AIM screen name and profile. The students will learn how to properly configure the AIM user settings, send and receive files, photos, and webcam video, as well as locate and select a chat room. Students will also use the current deconfliction tool in order to continue to build on their skills in using the program and building a complete case.</p>
12:00 noon to 1:00 pm	<p><b>Lunch</b></p>

Time	Agenda Item
1:00 pm to 2:00 pm	<p><b>Web Evidence Gathering</b>            During this module students will learn the various places where “free” digital intelligence can be gathered on the web. Students will be provided with a listing of websites to utilize in their quest to uncover and identify their suspect.</p>
2:00 pm – 4:30 pm	<p><b>Giving Depth to Your Undercover Identity (Social Networking Sites)</b>            During this module students will learn how to use social networking sites to backstop their undercover identity and the various types of social networking sites. Students will also learn of the various ways to glean information from these sites. Both practical exercise and legal examples will be used in this block.</p>
4:30 pm to 5:00 pm	<p><b>Preserving Evidence</b>            During this module students will learn how to preserve the evidence collected during online sessions and populate the appropriate folders within the current standard referral utility.</p>
<b>Thursday</b>	<b>Day 4</b>
8:00 am to 9:00 am	<p><b>Review</b>            During this module students will have the opportunity to discuss or gain further details on software, hardware and online procedures previously presented.</p>
9:00 am to 12:00 noon	<p><b>Chat Exercises</b>            During this module students will learn how to create and use multiple chat profiles on a single chat client and create matching profiles on a social networking site. After creating the profile, the students will learn how to populate friends for their social networking site. This module will provide the students with the skills needed to use multiple chat profiles and social networking sites to elicit personal identifiers of an online suspect.</p>
12:00 noon to 1:00 pm	<p><b>Lunch (on own)</b></p>
1:00 pm – 2:00 pm	<p><b>Complex Interview and On Scene Considerations</b>            During this module students will focus on obtaining elements of criminal conduct, intent and admissions of prior criminal activity. Students will learn how to incorporate information from online services including profiles, blogs, and photo albums. This section will also discuss proper preparation for evidence collection.</p>
2:00 pm – 4:00 pm	<p><b>Chat (Lab)</b>            During this module students will use either the Yahoo! or AIM chat client to select chat rooms that will facilitate contact with possible sexual offenders. Students will use the logging features to record contact with the offenders and then use the data collected during the chat sessions to build a standard referral.</p>
4:00 pm – 5:00 pm	<p><b>Alternate Chat Clients</b>            During this module the students will receive a brief overview of popular instant message clients. Student will be provided with information which will help them decide whether an alternate chat client would be advantageous to those operations in their area.</p>

Time	Agenda Item
------	-------------

<b>Friday</b>	<b>Day 5</b>
---------------	--------------

8:00 am – 9:00 am	<p><b>Course Review &amp; Testing</b>          During this module students will have the opportunity to discuss or gain further details on software, hardware and online procedures previously presented.</p>
-------------------	---

9:00 am – 11:30am	<p><b>Course Practical (Lab)</b>          During this module students will participate in a practical table-top exercise that will challenge them to use the information presented during the training to “investigate” a computer facilitated crime involving the use of a chat client in the attempt to meet a child for sexual purposes. Participants will have to apply investigative skills, technical understanding of computers, and the tactics and tools taught in this course to locate the suspect. Students will identify and collect evidence and prepare the case for referral.</p> <p>Instructors will review class chats and case referral generated during the exercise and offer feedback to the students.</p>
-------------------	--

11:30 am – 12:00 noon	<p><b>Certificates &amp; Evaluations</b>          Evaluations will be completed and Certificates of Training distributed.</p>
-----------------------	---